

August 19, 2021

MINUTES OF AUGUST 19<sup>th</sup> MEETING

Commissioners were all present. Staff recited the pledge at 9:00. Purchase orders and bills were reviewed and signed. Pending issues were discussed with the following resolutions approved and signed:

V106-320	Minutes of August 17, 2021:
1 <sup>st</sup> -Rush	2 <sup>nd</sup> -Striker Roll call: Rush-yes, Crowe-yes, Striker-yes
V106-321	JFS Resignation G. Cichy, 8/25/21
1 <sup>st</sup> -Striker	2 <sup>nd</sup> -Rush Roll call: Striker-yes, Crowe-yes, Rush-yes
V106-322	Bills
1 <sup>st</sup> -Rush	2 <sup>nd</sup> -Striker Roll call: Rush-yes, Crowe-yes, Striker-yes
V106-323	CDBG Drawdowns Rising Sun \$9,085.82
1 <sup>st</sup> -Striker	2 <sup>nd</sup> -Rush Roll call: Crowe-yes, Striker-yes, Rush-yes
V106-324	Reimburse to Ditch Maintenance
1 <sup>st</sup> -Rush	2 <sup>nd</sup> -Striker Roll call: Striker-yes, Rush-yes, Crowe-yes
V106-325	Agreement with ERAtech for #1 and #3 Asbestos awareness training and Management Plan of the Courthouse at \$1350 from A015-A13
1 <sup>st</sup> -Striker	2 <sup>nd</sup> -Rush Roll call: Rush-yes, Crowe-yes, Striker-yes
V106-326	Reduction of Appropriation: Juvenile Court Vehicle Error
1 <sup>st</sup> -Striker	2 <sup>nd</sup> -Rush Roll call: Crowe-yes, Striker-yes, Rush-yes
V106-327	Additional Appropriation: Purchase of Juvenile Court Vehicle
1 <sup>st</sup> -Rush	2 <sup>nd</sup> -Striker Roll call: Striker-yes, Rush-yes, Crowe-yes
V106-328	Accept Resignation of J. Harless, Maintenance 9/2/21
1 <sup>st</sup> -Rush	2 <sup>nd</sup> -Striker Roll call: Crowe-yes, Striker-yes, Rush-yes
V6-354	Unused Vacation Payout to B. Ochier Resignation \$1,148.70
1 <sup>st</sup> -Striker	2 <sup>nd</sup> -Rush Roll call: Rush-yes, Striker-yes, Crowe-yes

**Auditor** Mike Bacon recapped the America Rescues Funds. Records contract through Kofile and Board of Elections touchless project (\$330,135.63) will be placed under Appendix 1: 1.4 and Fair Board (\$22,645.00) wi-fi upgrade and touchless project under 1.7. GIS has received the first of the aerials for review. CCAO held a seminar on solar, they are working to put together a manual for the counties. H.B 52 hopes to get all counties on the same page when it becomes law October 1, 2021.

Commissioner Rush left to attend New Commissioner Training in Newark

Sharon Huston, **Hardin Hills Administrator**, President Biden has mandated that all nursing facilities be vaccinated effective in September. Proponents would like to see this for all health care workers. July revenue was \$328,243 with expenses at \$472,614 for a loss of \$144,371 for a total year to date loss of \$331,757. New room rates go in to effect Sept. 1. Admitted 7 in July and discharged 8. Kendra Dilts has passed her Administrator in Training exam. Sharon would like to change her title to Assistant Administrator. The DON is out thru September on FMLA. The *Action Plan on Falls* has seen a decrease in the number of falls. A *Recruitment And Retention Action Plan* asked staff three things they like and three things to improve. Overall was a good report with renovations being on the list and longevity pay expected after five years. They also would like 1:1 communication from management as opposed to general meetings. The Activities Coordinator has asked to return as a STNA. With low census Sharon doesn't feel they can support FT Maintenance Assistant, therefore he is agreeable to learn the programs and be reassigned as Activity Director. The Transportation driver is resigning. Sharon will attempt to use current staff for needs. They do TeleHealth and don't need someone full time to transport. It would help if the Council on Aging would pick up and return. Two residents and two staff are not vaccinated. She is working out issues with Absolute pharmacy, just a minor billing issue. State Auditor is asking for CARES reporting. They need a report from the CPA (H&W) that is not due until Sept. 30. She has given direct contact information to the State Auditor for their CPA. Premium pay ended July 31. Sharon will forward all Premium Pay to Commissioners for consideration of ARA Plan. She is requesting tuck-pointing quotes.

Luke Underwood, **Engineer**, was here for the County-wide Road resurfacing project Bid Opening. No bids were received. He hopes to finish tar and chipping prior to Fair. Cold mix in September with maybe five days of ten hours. October back to eight-hour days. Hiring a Secretary at the Transfer Station. Surveys are done for the WWTP. Luke will submit a description of the projects for the ARA Plan funds. Commissioner Crowe moved to proceed with the county-wide road resurfacing project with the Engineer's force account. Commissioner Striker second. Roll call: Rush-absent, Striker-yes, Crowe-yes, **V106-329**

Jake Burgbacher, **Loss Control**, Richard Lawson, Maintenance Supervisor and Scott Ribley, Housekeeping Supervisor, discussed the agreement with ERAtech Environmental, Inc. to do a 2 hour training on asbestos awareness, for staff, and prepare a plan for Asbestos O&M Management plan for the Courthouse. Engineers, Hardin Hills and Simon Kenton Schools will send personnel to the training. At a cost of \$1350. Training held on September 7. 10:00-12:00. (V106-325)

Roll call resulted as follows:

\_\_\_\_\_, YES/NO  
 President of the Board-Roger E. Crowe

\_\_\_\_\_, YES/NO  
 Timothy L. Striker

\_\_\_\_\_, YES/NO  
 Fred M. Rush

Attest \_\_\_\_\_  
 Clerk of the Board