

May 18, 2021

MINUTES OF MAY 18<sup>th</sup> MEETING

Commissioner Crowe was absent. Staff and Commissioners recited the pledge at 9:00. Purchase orders were reviewed and signed. Pending issues were discussed with the following resolutions approved and signed:

V106-139 Minutes of May 13, 2021  
1<sup>st</sup> Rush 2<sup>nd</sup>-Striker Roll call: Rush-yes, Striker-yes, Crowe-absent  
V106-140 License Tag Fees: Encumber Kenton \$25,564.30  
1<sup>st</sup>-Striker 2<sup>nd</sup>-Rush Roll call: Striker-yes, Rush-yes  
V106-141 Vacation Payout for Mick Rosener \$196.51  
1<sup>st</sup>-Rush 2<sup>nd</sup>-Striker Roll call: Rush-yes, Striker-yes  
V106-142 Award Bid for Hot Mix: Bluffton Paving \$287,493.50  
1<sup>st</sup>-Striker 2<sup>nd</sup>-Rush Roll call: Striker-yes, Rush-yes  
V106-143 Release of Funds: JFS Reconciliation Children's Services to Public Assistance  
1<sup>st</sup>-Rush 2<sup>nd</sup>-Striker Roll call: Rush-yes, Striker-yes  
V106-144 Payment of Bills Ditch Maintenance  
1<sup>st</sup>-Striker 2<sup>nd</sup>-Rush Roll call: Rush-yes, Striker-yes  
V106-145 Award Bid for Lease Ditch #1128: Crates Farm & Excavating \$15,356  
1<sup>st</sup>-Rush 2<sup>nd</sup>-Striker Roll call: Striker-yes, Rush-yes  
Signed: Teltron Contract for Network Wiring  
1<sup>st</sup>-Striker 2<sup>nd</sup>-Rush Roll call: Striker-yes, Rush-yes  
Sub-Grant Award Agreement 2020-CE-LEF-2214 Corona Virus Emergency Funding  
100% \$21,249.24, Sheriff Office  
1<sup>st</sup>-Striker 2<sup>nd</sup>-Rush Roll call: Rush-yes, Striker-yes

Jacob Burgbacher, **Loss Control Coordinator**, discussed the Emergency Operations Plans and Pre-Disaster Mitigation Plan. They will invoice after the meeting on October 5. A review can be done virtually July 12. September 27 is a stakeholders meeting with three sessions held face to face. He will take the three annexes contract to the Prosecutor to review before signatures. The Loss Control Incentive 2021-2022 has the potential to receive \$4,070. The mandatory training this year is *Corrective Action & Employee Claims of Discrimination, Harassment, Retaliation in the 2021 Workplace*. Also, Cybersecurity & Remote Work as the chosen module. One staff of the Sheriff's Office should attend one CORSA sponsored law enforcement webinar. Jake will also conduct an on-going comprehensive building inspection program with risk prioritization and a narrative on our cybersecurity policy and protocol on how employees receive training. Jake will contact Chris Griffith or CCAO to see what policy they enforce. The Fleet Incentive Program 2021-2022 remains the same with a value of \$1,018. The target will be those offices that have a fleet of vehicles. Inspection, documenting and monitoring the driving records. Motor vehicle checks should be done for all employees that are hired to drive for the county as well as the CORSA's Drivers Course. The Bonus Program: the county can choose: A. Auto Incentive Bonus or B. Cybersecurity Incentive. This credit will be applied to the 2022 CORSA program year costs. Jake will check the Cybersecurity training for our IT Staff.

**The Courthouse Window Restoration Project** met for updates: The ceiling in Magistrates Office (2<sup>nd</sup> floor) will be set so that the lowered ceiling can be removed at a later date. Commissioners will look at to visualize. This is being done to avoid holes being drilled in the canvas ceiling. No frosted glass delivery date. Commissioners Office a/c may be on if inspection by LG on Thursday. Veterans, a/c should be running tomorrow, the ceiling work should start today and could be done by end of week. Tax Map and Regional Planning area should be done next week. GIS maybe on tomorrow. Ayres contract date for completion is by June 1/4 except the Auditor's. The exhaust project should also be completed. First floor blinds may be here next week. June 1 Muhlenkamp should be done. Ayres noted this has been tough work doing things in the courthouse. Concrete in the basement may pour Friday. Teltron Group (network cabling) has a signed contract but no start and ending date. Could be end of

August before the work can be finished in the Auditor’s Office. Per Mike Bacon per Chris Griffith it needs installed and tested prior to pulling old wires. At least two weeks of work to be done after cabling is completed. Monday, a crane will be scheduled to set the roof a/c unit for the Auditor. A time extension may be needed. There is a portable a/c unit on site that may be used in the Auditor’s Office with the windows and heat on the south side. The occupancy sensor will be removed in the Auditor with Maintenance installing his occupancy sensor/dual purpose. The dimmer switch will be set to work with the additional light. Next meeting June 1. It was noted that some material is taking 52 weeks to receive.

Tammie Colon, Executive Director of the **Mental Health Board**, and Adah Ellerbrock, Coleman. Celebrating Mental Health Month. During the pandemic, none of the area counties are in the top 35 of drug overdoses. Tele-health has worked well as have the area schools. A 12 unit facility is being built on Carroll St. For all type disabilities with services. Another 8 units could be added at a later date. \$500,000 from Capital funds with \$1.4 from levy funds. Should be fully occupied by the end of this year. Adah is doing a campaign “Be Seen Wearing Green” to raise awareness for Mental Health Month. Stigma is the number one reason people don’t get mental health. Proposed HB110-appointees of Mental Health Boards- option to reduce number and reduced to two specifics as to whom they represent and are Commissioner appointed.

Sharon Huston, **Hardin Hills**, discussed with the Commissioners 16 employees refusal to be vaccinated, per the new policy. They have one week to comply or face disciplinary procedures. Discussion on how to move forward. Pay over-time, premium pay? More discussion on Thursday.

Roll call resulted as follows:

ROGER E. CROWE-ABSENT  
President of the Board-Roger E. Crowe

\_\_\_\_\_, YES/NO  
Timothy L. Striker

\_\_\_\_\_, YES/NO  
Fred M. Rush

Attest \_\_\_\_\_  
Clerk of the Board